Hello Everyone,

Here is the agenda for our conference call scheduled for Wednesday 6/21 at 10am:

**Discussion:**

- Access to Development site by all campuses
  - [https://dev.aait.ucsb.edu/ucsb](https://dev.aait.ucsb.edu/ucsb)
  - [https://dev.aait.ucsb.edu/uci](https://dev.aait.ucsb.edu/uci)
  - [https://dev.aait.ucsb.edu/ucla](https://dev.aait.ucsb.edu/ucla)
  - [https://dev.aait.ucsb.edu/ucmerced](https://dev.aait.ucsb.edu/ucmerced) (evaluating)
- Demo of on-demand PDF roll-up of select documents within an issue
- "Review By Chair" tab promotion to top (only affects UCI) due to responsive layout considerations.
- "References" tab demotion to bottom of page as a section due to responsive layout considerations.
- Trello Board Prioritization

**Recent Changes/Enhancements:**

- UCI Committee Listing - updated to responsive layout
- "Staff Support" titles are now customized for each campus. UCSB = Advisor, UCLA and UCI = "Analyst".
- Current Issues (Public) Page Management - This is deployed for UCLA only. UCI and UCSB may consider for 2017-18.
- Meeting Schedule, Agenda, and Minutes - Ability to have agendas and minutes viewable to the world, from the Schedule tab.

**Bugfixes:**

- Formatting and consistency updates - date/time format, standardization, etc...
- Miscellaneous speed improvements

**Follow-Up/Awaiting:**

- UCLA
  - Credentials for functional email account
  - Updated "Department" table. One-Time Feed
  - Establish Secure FTP
  - Additional information for Hellman Awards - need current reviewer scoring form
- UCI
  - Committee Makeup Report - any additional needs?
  - Senate to reach out to UCI APO and UCI OIT to see if a supplemental data feed is possible
  - Distribution Department Code in DMS - awaiting faculty examples from Victor.

**Current Effort:**

- Continued update of User's Guide
- Responsive Layout for all pages and tabs
- Inclusion of the Hellman Award for UCLA, to be managed by UCLA AP office
- UCLA Shibboleth Authentication

**Upcoming Effort:**
• Revamp "Document Upload" page to simplify the user interface.
• "Meeting RSVP" enhancement request - ability to have members indicate whether or not that plan to attend the next meeting.
• Awards
  ○ A request to add in an email link to bcc all the applicants who have not submitted their applications, to be included before the next cycle of awards
  ○ A request to display the nominator information in the administration interface, to be included before the next cycle of awards
• Program Review Module

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Our Zoom Meeting ID is: 7978177079
https://ucsb.zoom.us/j/7978177079

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