Hello Everyone,

Here is the agenda for our conference call scheduled for Wednesday 12/2 at 10am:

- **Any feedback from Senate Cabinet demo?**
  - Service History page
  - Overview and use of DMS

- **Tools available to support COC efforts.**
  - UCSB is able to coordinate with AP as the authoritative source.
  - Can provide report about faculty who have not done Senate service in five years, or three years

- **Keyword listing**
  - A list of all keywords being used in the system now appears next to the "category" listing.
  - Clicking on the keyword will automatically search by that keyword

- **"Item Responses" Tab - proof of concept page**
  - Proposed new page to address the need for council members to view recently completed items (and the final response sent)
  - Demo of proof-of-concept page

**Bugs & Things:**

- some illegal characters were breaking document merge. fixed.
- removal of a secondary confirmation prompt when performing a 'delete' action
- printable PDF of the attendance sheet now shows the status if it was previously entered (instead of being always blank)

**Awaiting:**

- CEP Awards Processing - Natalie and Michelle to determine workflow, then get back to us.
- Awaiting Thao to get feedback from CORCL Chair for the Grants Administration
- Awaiting Charlene to get us the reordering of the documents for the Awards module (with the CV appearing last).
- Awaiting Charlene to get us the fields that she want to change from document upload to textbox with a strict character limit.

**Current Effort:**

- Overall site optimization, UI cleanup
- Grants Administration Finalize

**Next call:**

- Scheduled for **Wednesday 1/6 at 10am**, recommend skipping until 2/3.

Our ReadyTalk info is available on our website here: [https://aait.ucsb.edu/readytalk](https://aait.ucsb.edu/readytalk)
(also included below)
Visit: http://uc.readytalk.com
Access Code: 8932495

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